



CONVENTION CONTRACTORS INC.
 15959 NW 15th Avenue, Miami, FL 33169-5607
 Customer Service Phone: (305) 751-1234
 Customer Service Fax: (305) 751-1298

HANGING SIGNS & BANNERS

The Original Miami Beach Antique Show

January 4 - 8, 2020

Miami Beach Convention Center

**DISCOUNT DEADLINE:
 DECEMBER 20, 2019**

INSTRUCTIONS

All hanging signs must conform to Show Management rules and regulations and facility limitations.

All overhead hanging signs or banners must be handled by Expo Convention Contractors, Inc. Overhead hanging signs must be sent in separate containers directly to Expo Convention Contractors, Inc. warehouse and marked HANGING SIGN.

Hanging anchor points must be pre-fabricated and ready for use.

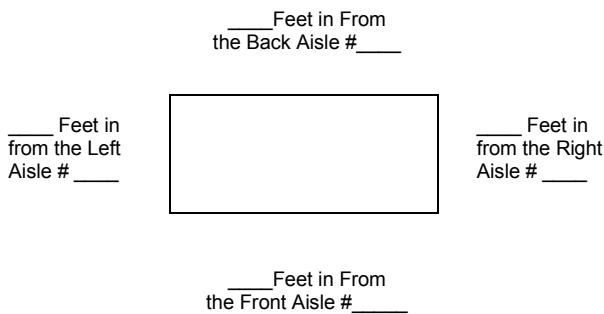
Electrical signs must be in working order and in accordance with the National Electrical Code. ELECTRICAL SERVICE requirements must be ordered in advance on the enclosed ELECTRICAL SERVICE order form. For Signs other than banners, include blueprint or drawing containing detailed information so hanging anchor points can be determined.

SIGN DESCRIPTION, SIZE & WEIGHT

Type: Cloth Banner _____ Metal or Wood _____ Other _____
 Shape: Square _____ Triangle _____ Rectangle _____ Other _____
 Size: Height _____ Length _____ Width _____
 Weight of sign: _____
 Does your Sign Require - Electricity _____ Assembly _____

Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed. The ceiling structure and relation to the support beam may require your sign to be moved from your specified location.

PLACEMENT DIAGRAM



Number of feet from bottom of sign: _____

EQUIPMENT AND LABOR RATES TO HANG SIGNS

- STRAIGHT TIME - 8:00am to 4:30pm, Monday through Friday
- OVERTIME - 4:30pm to 8:00am, Monday through Friday, ALL DAY Saturday and Sunday
- CREW SIZE - MINIMUM of three people, Operator and two riggers
- MATERIALS - Cable, clamp, etc. additional & charged accordingly

EQUIPMENT WITH CREW	STRAIGHT TIME	OVERTIME
*Rates Are Per Lift Crew/Per Hour		
*One Hour Minimum Per Lift Crew		
Boom Lift with Crew.....	\$350.00	\$525.00
(Condor/Snorkel) up to 200 lb. lift capacity		
Additional crew/Assembly labor...	\$ 81.50	\$122.25

INSTALLATION ESTIMATE

Approx. Hours _____ Hourly Rate _____ = _____
 @ _____ = _____

Install Date: _____

Total Estimated Cost _____

DISMANTLE ESTIMATE

Approx. Hours _____ Hourly Rate _____ = _____
 @ _____ = _____

Dismantle Date: _____

Total Estimated Cost _____

SUPERVISION for installation and dismantling of overhead hanging signs can be provided by EXPO CONVENTION CONTRACTORS, INC., your company representative or display house.

Please indicate method of supervision you require:

EXPO _____ Exhibitor Personnel _____ Display House _____

*Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and will be charged accordingly.

NOTE: WE ARE NOT RESPONSIBLE FOR, LIABLE FOR, AND WILL NOT HANG ANY SIGNAGE CONSTRUCTED IN ANY MANNER DEEMED UNSAFE.

SUB-TOTAL \$ _____

No Sales Tax \$ _____

PAYMENT ENCLOSED \$ _____

Return along with the Payment Policy form to
 fax: 305.751.1298 or email: info@expoeci.com

PAYMENT POLICY: All invoices must be settled at our Service desk prior to hanging your banner. For your convenience, MasterCard, American Express, Discovercard and Visa credit cards will be accepted.

IMPORTANT: TO OBTAIN DISCOUNT PRICE, FULL PAYMENT MUST BE INCLUDED WITH YOUR ORDER. No Telephone orders accepted. Labor must be cancelled in writing, 24 hours in advance to avoid one (1) hour cancellation or no-show fee per crew and/or worker.

PLEASE PRINT

Exhibitor Name _____ Booth # _____

Contact Name _____ email _____

Authorized _____ Print Name _____