

# LABOR REGULATIONS

## Tipping

We request that exhibitors do not tip (such practices as giving money, merchandise, or other special consideration for services rendered) employees. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a supervisor. Employees are paid at an excellent wage. Tipping is strongly discouraged and is not an accepted company policy.

## Labor/Union Laws

Union	Definition of Jurisdiction
<b>Teamster Union</b>	Teamsters handle freight at the exhibit hall. They unload trucks or vehicles and deliver materials to and from booths. They also provide rigging of machinery, moving services, and spot machinery in your booth. The normal rigging crew consists of two men and a forklift. Customarily, this service must be ordered in advance at the exhibitor's expense.
<b>Carpenter Union</b>	Carpenters handle the erection and dismantling of display and exhibit booths. This also includes all display work. Carpenters uncrate and re-crate machinery or equipment and install and remove all draping and floor covering.
<b>Electrical Union</b>	Electricians handle all electrical work, which includes supply power lines to your booth, connecting equipment to outlets, and install signs or headers that are lighted, unless they are permanently a part of the exhibit's back wall.

	Task	An Exhibitor Can	An Exhibitor Cannot
<b>CONSTRUCTION</b>	Use Power tools or other types of carpenter/construction equipment are not permitted in the building unless specific written approval is obtained in advance		X
	Ladders		X
	Paint		X
<b>FREIGHT</b>	Move any freight <b>by hand carry</b> *Complementary porter service provided during move-in/move-out	If carried by one person	If required more than one person
	Move any freight from a vehicle larger than an Econoline van	X	
	Move any freight moved on equipment larger than a dolly *Pallet jacks not permitted for exhibitor use	X	
<b>ELECTRICAL</b>	Plugin their own devices and equipment for properly ordered 110-volt electrical service of 1500 watts or less	X	
	Plugin their own devices of 110 volt/ 1500 watts themselves	X	
	Install light bulbs	X	
<b>MERCHANDISING</b>	Unpack, pack, and arrange their merchandise and products in their exhibit	X	
	Clean and wipe down their products and display merchandise and parts of their exhibit not installed by other Javits labor	X	