

# Vendor Contacts and Deadlines



December 9 Atlantic Showcase Rental Discount Deadline  
[Online Order Site](#) | [Email](#) | 732.922.8958



December 9 Rolland Safe Discount Deadline  
[Order Form](#) | [Email](#) | 214.845.6804



December 20 Advance Shipments to Warehouse Begins  
[Warehouse Shipping Label](#)



January 3 EXPO Discount Deadline | [Order Online](#)  
Furnishings, Booth Accessories, Pegboards, Artwalls.



January 6 Light Track Orders  
[Order light tracks for your booth](#) & [Submit lighting layout](#)



January 7 Submit Certificate of Insurance in your [Exhibitor Console](#)  
Request COI from your Insurance Provider  
Or [Purchase Insurance from Total Event Here](#)



January 7 Submit [Sabbath Form](#)  
If your booth will be closed due to Sabbath



January 17 Direct Shipments to Show Site Begins  
[Show Site Shipping Label](#)



Pre-Show Book Your Hotel  
Online [Here](#) | For Assistance: Call: 1.800.272.8803  
*International Callers: 1.619.546.4874*



Pre-Show Register For Exhibitor and Staff Badges  
[Badge Order Site](#)

## ADDITIONAL VENDOR CONTACTS



Private Security Guard | Reliable Security

[Order Form](#) | [CWaters@ReliableSecurityLLC.com](mailto:CWaters@ReliableSecurityLLC.com)



Catering | Centerplate

[Website](#) | [Email](#)



Floral & Plants | EXPO

[Order Form](#)

### Armored Carriers

#### Brinks:

O: 212.704.9524 | M: 917.689.9444 | E: [Tiffany.Sobers@brinksinc.com](mailto:Tiffany.Sobers@brinksinc.com)

#### Malca:

O: 212.840.8330 ext. 6550 | M: 917.605.0211 | E: [Showteam.NYC@malca-amit.com](mailto:Showteam.NYC@malca-amit.com)

#### Ferrari:

O: 305.374.5003 ext. 502 | M: 305.766.2760 | E: [Andrea.Delzotto@ferrarigroup.net](mailto:Andrea.Delzotto@ferrarigroup.net)

## SHOW MANAGEMENT CONTACTS

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