

VENDOR CONTACTS AND DEADLINES

	Pre-Show	Customize and update Your Online Company Listing With the: New Exhibitor Console! Helpful Instructions to Get Started
	December 5	Advance Shipments to Warehouse Begins Warehouse Shipping Label
	December 6	Rolland Safe Discount Deadline Order Form Email 214.845.6804
	December 7	Light Tracks Discount Deadline Order light tracks for your booth & Submit lighting layout
	December 8	Atlantic Showcase Rental Discount Deadline Online Order Site Email Order Form 732.922.8958
	December 21	Edlen Electricity Discount Deadline Order Online
	December 26	EXPO Discount Deadline Order Online Furnishings, Artwalls, Booth Accessories, Cleaning, Pegboards
	January 7	Submit Certificate of Insurance in your Exhibitor Console Request COI from your Insurance Provider Or Purchase Insurance from Total Event Here
	January 7	Submit Sabbath Form If your booth will be closed due to Sabbath
	January 9	Direct Shipments to Show Site Begins Show Site Shipping Label
	Pre-Show	Book Your Hotel Online Here For Assistance: Call: 1.800.272.8803 <i>International Callers: 1.619.546.4874</i>
	Pre-Show	Register For Exhibitor and Staff Badges Badge Order Site

ADDITIONAL VENDOR CONTACTS



Private Security Guard | Reliable Security

[Order Form](#) | CWaters@ReliableSecurityLLC.com



Catering | Sodexo

[Website](#) | [Email](#)



Floral & Plants | EXPO

[Order Form](#)

Armored Carriers

Brinks:

O: 212.704.9524 | M: 917.689.9444 | E: Tiffany.Sobers@brinksinc.com

Malca:

O: 212.840.8330 ext. 6550 | M: 917.605.0211 | E: [Showteam.NYC@malca-amit.com](mailto>Showteam.NYC@malca-amit.com)

Ferrari:

O: 305.374.5003 ext. 502 | M: 305.766.2760 | E: Andrea.Delzotto@ferrarigroup.net

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