

Show dates:
March 26-30, 2026

GO BACK TO TABLE
OF CONTENTS ←

Discount deadline:
March 2, 2026

NEED
A CUSTOM
BOOTH?

click here

NEED
SHIPPING
TO AND FROM
A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Ground Rigging/Forklift

DO NOT USE THIS FORM FOR MATERIAL HANDLING SERVICES

Please Complete the Following

of pieces to be spotted

Heaviest piece to be spotted

Requested date/time:

(times are not guaranteed)

Description of work to be performed:

GROUND RIGGING FORKLIFT RENTAL

Forklift Rental - Up to 5.000 LB Capacity				
Qty	Item	Discount Price	Regular Price	Total Price
	Straight-time hourly rental	\$220.00	\$286.00	
	Overtime hourly rental	\$239.50	\$428.50	
	Double-time hourly rental	\$440.50	\$572.50	

Forklift Rental - Up to 10.000 LB Capacity				
Qty	Item	Discount Price	Regular Price	Total Price
	Straight-time hourly rental	\$349.50	\$454.00	
	Overtime hourly rental	\$436.50	\$567.50	
	Double-time hourly rental	\$568.50	\$739.50	

Forklift Rental - Up to 20.000 LB Capacity				
Qty	Item	Discount Price	Regular Price	Total Price
	Straight-time hourly rental	\$629.50	\$818.50	
	Overtime hourly rental	\$831.00	\$1,080.50	
	Double-time hourly rental	\$1,080.00	\$1,404.50	

CRANE RENTAL AVAILABLE UPON REQUEST

ST- Straight time Monday - Friday, 8:00 am - 4:30 pm
OT- Overtime Monday - Friday, 4:30 pm - Midnight and all day Saturday
DT- Double time Monday - Saturday Midnight /8:00 am, all Sundays & Holidays

Amount	
7% TAX	
Amount Due	

Please note

Rate structure included lift and (1) operator only. Minimum crews are based on scope of work and area jurisdiction. Additional labor and ground men will be billed at the hourly rate. The minimum charge for labor and equipment is one (1) hour. Labor and equipment thereafter is charged in half (1/2) hour increments. Orders cancelled without 24-hour notice will be charged a one (1) hour cancellation fee. If Exhibitor fails to use the worker and equipment at the time confirmed, a one (1) hour "No Show" charge per worker and forklift will apply.

Complete this form for all Forklift needs. To determine if you need Forklift, Please read this form carefully. Forklift may be required when uncrating, positioning, and re-skidding equipment and machinery. A Forklift is required for moving equipment weighing 200 pounds or more.

Starting time can be guaranteed only when labor is requested for the start of the working day at 8:00am. All exhibit labor for 8:00am starting times will be dispatched to booth space. Confirm labor and fork-lift by 2:30pm the day before date requested.

Please have a representative pick up the crew at the labor desk and supervise the work to be done. Upon completion, the Exhibitor's representative will return the crew to the labor desk and approve the work order. Equipment and labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker and forklift.

Company Name:

Booth #:

Print Name:

Authorized signature:

By signing, I acknowledge that I have read and agree to the rental terms and conditions outlined in the Exhibitor Services Kit. I understand and approve all charges incurred in connection with the items and services requested on this form.

Please return along with payment policy form via email to info@expocci.com or via fax 305-751-1298.

Signature also indicates you read and accept the Payment Policy and Terms and Conditions. Must order by discount deadline date to receive discounted pricing. Payment Authorization must be completed and returned with order. There are no exchanges or refunds once item has been delivered to your booth. Cancellation must be received 24 hours prior to first Exhibitor move-in day