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Discount deadline: March 2, 2026

# NEED A CUSTOM BOOTH?

click here

### NEED **SHIPPING TO AND FROM** A TRADESHOW?



click here

#### **NEED ANYTHING?**

Phone: 305-751-1234 | Fax: 305-751-1298

### **Exhibitor Service Manual**



## Pegboard Rental order form

Please ensure the Pegboard forms (pages 12 to 14) are signed and returned as a complete set.

ltem		Qty	Advance Price	Standard Price	Amount
4'X8' Pegboard			\$ 100.50	\$ 130.50	
2'X8' Pegboard			\$ 87.50	\$ 114.00	
elect the installation method.	_			Amount 7% TAX	
elect the installation method.	П				
elect the installation method.  Horizontally		/ertic		7% TAX	

Per Show Management ALL Pegboards MUST be covered.

You are responsible for covering all exposed pegboard including the end cap and back side of the pegboard (excluding boards against the back drape).

#### **Pegboard Mouse Hole for Electrical Outlet:**

There is a labor charge of 1 man hour per mouse hole.

Please indicate on your diagram approximate location of the mouse hole with a circle and MH in the middle.

Total of labor charged for MH's			Standard ST labor	Standard OT labor
Quantity of MH Labor Rate Total of Labor Carge for MH's  X =	\$96.00	\$ 144.00	\$ 124.50	\$187.50

#### Installation Labor Charge Will Apply To Orders of 4 or More

Advance Labor Rate - Straight time - \$96.00 Overtime - \$144.00 Standard Labor Rate - Straight time - \$124.50 Overtime - \$187.50

Qty	1thru 3	4	5 thru 8	9 thru 12	13 thru 16	17 thru 20	21 thru 24	25 thru 28	29 thru 32
	No charge	1 hour	2 hours	3 hours	4 hours	5 hours	6 hours	7 hours	8 hours

When ordering four (4) or more pegboards, it is extremely important that you include a detailed diagram indicating their placement in your booth. Remember, a booth is 15' wide and the pegboards are 2' and 4' wide. Fourteen (14') is maximum across the back.

If it is necessary to send someone back to your booth to make changes because your drawing was unclear, you will be charged a minimum labor charge of \$66.50 per half hour, and \$66.50 each additional half hour.

Please return via fax along with payment policy form to 305-751-1298 or email to info@expocci.com along with your drawing showing your pegboard placement.

Remember: For every three consecutive in-line pegboards ordered, an additional return pegboard must be included.

Company name:			Booth #:
Contact name:			
Phone:	Email:	Fax:	

Please return via fax along with payment policy form 305-751-1298 or email to info@expocci.com



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## **Pegboard Paper**

Please ensure the Pegboard forms (pages 12 to 14) are signed and returned as a complete set.

Expo CCI has Flame-Retardant Paper available in 4' x 8' sheets plus labor.

Labor will be one hour (\$96.00) for one 10' x 15' booth. Larger booths are charged at two hours (\$192.00).

Colors available - Please select one

В	ack White	Grey	Red	Yellow	Blue
	Variation in o	dye lot may occur, Expo o	annot guarantee exact	color.	
	Number of sheets	Advance	Price	Standard Price	Э
		\$ 19.	00	\$ 24.50	

#### Reminder:

Per Show Management ALL Pegboards MUST be covered.

Amount
7% TAX
Labor Cost
Amount Due

You are responsible for covering all exposed pegboard including the back side of the pegboard (excluding boards against the back drape).

If we have to come back to your booth to cover the back/side of your booth there will be an additional one hour labor charge.

Exhibitor:	Contact name:	Booth #:
Extribited :	ourtage name.	DOOCH III.

Address:

City: State: Zip: Country:

Phone: Email:

Please return via fax along with payment policy form 305-751-1298 or email to info@expocci.com



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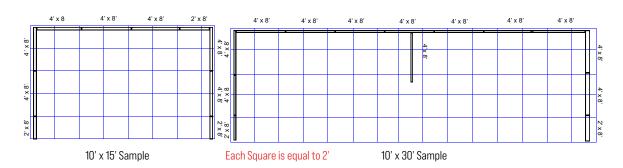
Phone: 305-751-1234 | Fax: 305-751-1298

### **Exhibitor Service Manual**



# **Pegboard Placement Form**

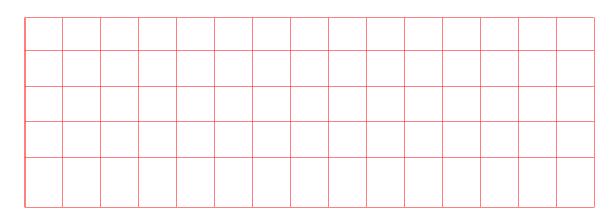
Please ensure the Pegboard forms (pages 11 to 13) are signed and returned as a complete set.



When ordering four (4) or more pegboards, it is extremely important that you include a detailed diagram indicating their placement in your booth.

Remember, a booth is 15' wide and the pegboards are 2' and 4' wide. Fourteen (14') is maximum across the back. Please indicate on the drawing below the pegboard placement. Use the left side for a 10' x 15' booth and the complete drawing if you have a 10' x 30' booth. Please call Exhibitor Services if you have any questions.

If it is necessary to send someone back to your booth to make changes because your drawing was unclear, you will be charged a minimum labor charge of \$96.00 per half hour, and \$96.00 each additional half hour.



Please include the Pegboard Rental Order form and the Payment Policy form along with this drawing.

Exhibitor:		Contact name:	Booth #:
Address:			
	State:	Zip:	Country:
Dhana		Emoile	

Please return via fax along with payment policy form 305-751-1298 or email to info@expocci.com